## Middleton Elementary PTO

General PTO Meeting Minutes

Middleton Media Center

April 10, 2018 6:30pm

* Welcome & Introductions
* Administration School Update – Jenna Downs
	+ MCAs started yesterday (Monday) and is off to a good start. The MCA schedule is posted on the school website. MCA (Minnesota Comprehensive Assessments) is for 3-5 graders.
	+ May 22nd is our Tree Trust Planting where each classroom will plant a tree (rain date is May 29th)
	+ Input form for teacher requests for next school year is in the office if you’d like one. They are due April 27th. You can not request a certain teacher, but you may note personality characteristics of your student. Staff gives a lot of thought to building each classroom.
	+ Pay attention to communication as many events and end-of-year events are upon us.
* School Communicator Updates
	+ Damien Nelson – Emergency Preparedness and Safety Coordinator came to our meeting last week. School safety and security has taken a front seat across the country and within our district. Security measures are on an “Option Based Program” meaning the school makes the best decision based on the amount of information they have. Damien and other school administration works with Homeland Security, FEMA, Local Police Departments, and the State Fire Marshall. They also include staff when need be.
	+ We reviewed the 2019-20 school calendar which brings some changes – longer spring break, two extra days off for elementary for teachers to prepare for conferences, extra time off during MEA, no school on election day in November (also effective in the 2018-19 school year) and a day off at the end of April (due to the long stretch with no break).
* Treasurer Update – Liz Willard
	+ Twins outing sold more than twice than past years, 359 total tickets!! Outstanding, Middleton!
	+ Sold more Nickelodeon tickets (yay) and there are still more available in the office.
* Teacher Appreciation Week Ideas (May 7-11)
	+ Idea is to have each day of the week where students bring something to their teacher. (Monday bring a piece of fruit, Tuesday bring a flower, Wednesday bring a note, Thursday bring a school supply, Friday PTO has a snack cart to give to teachers). All is optional, but ideas are fruit, flower, note, school supply, snack cart, a sweet treat, etc.
	+ PTO would figure out a day to include specialists (Phy Ed, Art, Music, support staff, etc.)
	+ Room parents could type up a document and ask the teacher to not read it and send it out to communicate the idea. 😊 Room parents can ask teachers their favorite drink, sweet treat, school supply that’s needed, someone who could donate a vase…etc.)
	+ Watch for communication on Teacher Appreciation week soon!
* Walk-a-Thon Plans
	+ We are working hard to raise $20,000 for our 3rd – 5th grade guided reading library (last year’s walkathon was for the k – 2nd grade guided reading library), AS WELL AS raising an additional $15,000 to eliminate the fall fundraiser, Cherrydale, totaling $35,000. Based on our survey last late fall, we will be asking families to donate $50/student for the walk-a-thon.
	+ Incentives – Individual: First donation, $50, $100, $150
	+ Class – Top 3 classrooms who raise the most money get a popcorn party
	+ Schoolwide – at $10K, $20K and $30K
* PTO openings
	+ Spirit wear (Meet with the company rep and come up with designs and sell on various occasions - Julianna Kelsey, 5th grade also has connections with t-shirt design)
	+ BooHoo/Yahoo (Collecting coffee, donut donations and setting up for September 6th)
	+ Reading Rivalry (Julie Hunter would like to work on it with someone)
	+ Ashland Theater/Prairie Fire (if no one steps forward the event will be eliminated)
* Board Elections
	+ Co-Presidents: Heidi Case, Rachel Conant, Linzy Nathlich
	+ Vice Presidents: Marea Anderson, Katie Hedges, Jenny Thelen
	+ Treasurer: Liz Willard
	+ Secretary: Alexis Johnston
	+ Bethanie Miller made a motion to approve the board. Heather Carlson made a second to approve. Motion moved, board is approved.
* Upcoming Events
	+ Ashland Productions Middleton Play – April 12th, 14th and 15th.
	+ Art and Science Fair – April 20th
	+ Twins Game – April 29th
	+ BOGO Book Fair – May 21-25th
	+ Walk-a-thon – May 25th
	+ Starting up 5K again – looking at dates to try again in the fall

Meeting Minutes Prepared by Heidi Case, Middleton Elementary PTO Secretary