

---

# Middleton PTO General Minutes

04.11.2023 - 6:30 PM - Middleton Elementary Media Center

## Attendees

- Kristi Riese
- Samantha Pantenburg
- Emily Mrozinski
- Kaylene Roering
- Kelly Renman
- Heidi Crist
- Jen Gorski
- Jenna Downs
- Joy Peterson
- Lavinia Seoigne
- Courtney Herbst
- Olivia Bartholow

## Agenda

1. Budget Recap
    - a. Current balance is \$22,000- need to spend around \$12,000 to get to a balance of \$10,000 by the end of the year.
    - b. The Gaga Ball Pit has been delivered- waiting for the pad that goes inside so it doesn't get muddy and gross
    - c. Art Room is getting new furniture
    - d. Commons Furniture has been ordered
    - e. Little Free Library was ordered, Jenna will send out communication to parents with a picture of the winning Library.
  2. Admin Updates
    - a. 36 Days of School Left, Monthly Theme is Grit and Goals.
-

- b. MCAs start next week for grades 3-5. Reading week of 4/17/23, Math week of 4/23 and 5th Grade has Science the first week of May. There will be makeups if needed. MCAs will be in the mornings only- Chromebooks will need to be charged nightly.
  - c. Free Lunch is going into effect for the 23/24 school year. The logistics of the food storage and staffing are being worked on.
  - d. Safety Updates are being made. There will be communication from the district on Thursday and Jenna on Friday. Changes to how items are dropped off for students, how students are dropped off, and how they are picked up. Parents will not enter the office, they will leave items in the vestibule and drop off kids using the intercom. Sick Kids will be picked up in the nurse's office. Trying to limit the number of people coming into the office/school and increase security.
  - e. School Safety Check was last week (4/5/23) and kids were able to view a slide show and then ask questions about how Safety Procedures work. There was a Lock-Down Drill 4/6 and a Secure Drill on 4/11. Goal is to implement this as part of the fall and return to school as well and do them 2x a year.
  - f. School Year 2023-2024 calendar is being updated for school and PTO, Jenna will send out a communication with important dates to families.
  - g. Calendar: Assessment Days are 8/31 and 9/5. 9/6/23 is the first day of school \*Weds after Labor Day\*, No school on 9/25 it is ATTPS (goal setting day. Typically has been before school in the past, moved it to after the first couple of weeks to see if it makes setting goals easier). Hoping to keep Culver's Nights as scheduled.
  - h. Staffing Updates: Joy is not going to be with us next year. She will be at Valley Crossing full days every day. There are currently 3 Assistant Principals that split between all of the schools, those 3 will go to the 3 biggest schools full time. Smaller schools will get an Assistant Principal that works 190 day contracts instead of 12 month.
3. Celebrations
- a. Conferences
    - i. Went well despite the blizzard. Most people were thankful for the opportunity to still have in person conferences as opposed to virtual.
  - b. Book Fair
    - i. Successful event despite the blizzard and technical difficulties. Made about the same amount as the Fall Fair.



- c. Reading Rivalry
  - i. Final Competition was 3/31. Event went well. Students were happy. Teachers report it was a well run event.
- d. Twelves Game: 107 people attended the game.
- e. Twins- 180 people are going, including Mrs. Downs (only staff)
- f. MES is a donation site for the district snack program - Need to improve communication about this

4. Carnival
  - a. Set up is at 3:30 pm, Event is from 6-8pm
  - b. Sign Up going out this week for parent volunteers
  - c. Key Club and NHS students have volunteered (26 of them)
  - d. Acapulco is coming at 4:45p to set up for food- everything is pre cooked
  - e. Classroom baskets will be in the Media Center as well as Raffle
  - f. Need to find a place for kids club - possibly the Media Center- Jenna will talk with the Kids Club Coordinator
  - g. There are not as many community donated baskets, Teacher Experiences will be raffled off. Fliers will go home this week. Silent Auction is all online- starts 4/21 at 3p and ends 4/28 at 7p during Carnival
5. Kinder Open House
  - a. 4/20/23 at 5p - 6p
  - b. Students will have a scavenger hunt to do and find various locations. There will be stickers at each location. There will be a selfie station with the Future Mustang Sign. Also put up some blue and green balloons up around the school.
6. Staff Appreciation Week ~ May 8th - May 12th~
  - a. Jenna brought up the Lucky Duck Gifts. All Staff pull a duck and when their duck is pulled during the month of May they get a gift in appreciation of them. Communication from Jenna asking for donations equal to \$5 or less will be sent April 28th, PTO will help with the gifts for the first week of May
  - b. Will have themed days again for Staff Appreciation (flower, card, etc.) as has been done the past few years.

	<b>APRIL</b>	<b>MAY</b>
	2: Timberwolves Game 4: 1st grade Music Program 10: Culver's Night 11: PTO Meeting 23: Twins Game 28: Carnival	2: 2nd grade Music Program 8: Culver's Night 9: PTO Meeting